

**DODGELAND SCHOOL DISTRICT**  
**Board Policy Manual**

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**PUBLIC COMPLAINTS ABOUT SCHOOL PERSONNEL AND SCHOOL OFFICIALS**

Constructive criticism is welcome when it is motivated by a sincere desire to improve the quality of the educational program or to assist the schools in doing their tasks more effectively.

Except as otherwise provided in District policy or procedures, the resolution of a concern or complaint should be initiated at the level most directly involved and in an informal manner. The complainant shall be encouraged to first meet with the employee and the employee's immediate supervisor, if requested, or the school official involved to resolve the concern. If such a meeting does not occur or if the concern is not resolved informally, a formal written complaint shall be filed with the immediate supervisor of an employee. Appeals of unresolved complaints shall follow the chain of supervision within the District. When a Board member is the subject of the concern, the formal written complaint shall be submitted to the appropriate Board officer.

In the event that a complaint is made directly to the Board as a whole, or to an individual Board member, it shall be referred to the appropriate supervisor or board officer, and shall be handled according to established procedures.

CROSS REF.:     161, Board Member Authority and Responsibilities  
                  187, Public Participation at Board Meetings  
                  361.1–Rule (2), Procedures for Reconsideration of Instructional Materials  
                  411-Rule, Student Discrimination/Harassment Complaint Procedures  
                  411.2-Rule, Student Harassment and Bullying Complaint Procedures  
                  511-Rule, Employment Discrimination/Harassment Complaint Procedures

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