

**DODGELAND SCHOOL DISTRICT**  
**Board Policy Manual**

656

**STUDENT FEES**

The School Board recognizes its legal responsibility to provide a public education for all students in the District. The Board also recognizes that certain educational program activities and materials may require special funding. Therefore, reasonable student fees may be charged in accordance with state and federal laws and regulations.

A student fee schedule shall be reviewed and adopted annually by the Board. The fee schedule shall include the specific student fees to be charged, a general description of what each fee covers, and the fee amount.

Building principals shall be responsible for the accurate and timely collection of student fees in accordance with established District procedures including proper accounting procedures. It is the Board's expectation that all reasonable efforts shall be taken to ensure the collection of all fees due the District. After exhausting all other approaches to the collection of outstanding student fees, the District Administrator shall pursue the collection of fees through a bonded collection agency and/or action through Small Claims Court.

Senior students with unpaid fees or other charges five days prior to high school graduation may not be permitted to participate in the graduation ceremony.

Parents/guardians who claim that they cannot afford to pay the established fees because of the financial condition of the family, or other extenuating circumstances, may request a payment plan. All payment plan requests shall be submitted in writing and approved by the building principal or designee.

The student fee schedule shall be posted on the District's website and distributed through other means necessary to inform families of the established student fees and fee waiver/reduction opportunities.

LEGAL REF.:        Sections 118.001        Wisconsin Statutes  
                         118.03(2)  
                         118.04(4)  
                         120.10(15)  
                         120.12(11)  
                         120.13  
                         120.13(5) and (10)  
                         121.41(2)  
                         121.54(7)(b)2  
                         121.545  
                         Article X, Section 3 Wisconsin Constitution

CROSS REF.:        656-Rule, Student Fee Guidelines  
                         343.42, Youth Options Program  
                         352, Student Trips  
                         662.1, Student Activity Funds Management

Approved:         June 16, 1997  
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