

**DODGELAND SCHOOL DISTRICT**  
**Board Policy Manual**

**536.1**

**RESIGNATION AND LIQUIDATED DAMAGES FOR  
CERTIFIED PROFESSIONAL TEACHING PERSONNEL**

Every individual teaching contract shall include the following liquidated damages for teachers who resign during the stated time periods:

July 1- July 31:	\$ 400
August 1- August 15:	\$ 600
August 16- Last Work Day of Contract:	\$1,200

The above amounts shall be paid by certified check and shall accompany the teacher's resignation letter. If any of the above dates fall on a weekend, the resignation and certified check must be received on the preceding business day.

Failure to provide a certified check in the appropriate amount shall result in liquidated damages of \$1,500 for any resignation between July 1 and the last work day of the contract. The District may recover unpaid liquidated damages by deducting the unpaid amount from any monies owed to the teacher.

Liquidated damages will not apply to a teacher who resigns on account of any of the following:

- Illness or injury of the teacher or a member of his/her immediate family.
- Transfer or relocation of a spouse.
- Any other reason deemed by the District to be beyond the teacher's control or in the best interest of the District.

Insurance coverage/cash in lieu of coverage shall be paid through August 31 for teachers who resign effective the last work day of the contract and before August 31. For all other effective resignation dates, insurance coverage/cash in lieu of coverage will terminate at the end of the month in which the teacher's resignation is effective.

Approved: February 1993  
Revised (Lathrop & Clark): July 25, 2011