

**DODGELAND SCHOOL DISTRICT
Board Policy Manual**

532.6

STAFF VACATIONS

Vacation time with pay shall be granted only to persons who are employed on a twelve (12) month basis. Regular full-time employees shall receive two (2) weeks of vacation after one year of employment. Regular part-time employees shall receive one (1) week of vacation after one year of employment. The Board shall establish a schedule of vacation time increases based on years of continued employment.

The District Administrator's and principals' annual vacation time shall be determined by the School Board.

Vacation time shall be granted and used within the fiscal year (July 1 – June 30). Vacation days cannot be accumulated beyond the current fiscal year except by previous arrangements with the Board.

Previously Approved
Revised (WASB): November 28, 2011