DODGELAND SCHOOL DISTRICT
Board Policy Manual

521.1

BOARD/STAFF COMMUNICATIONS

The Dodgeland School Board desires to maintain open channels of communication between itself and staff. The basic line of communication shall be through the District Administrator except as otherwise provided.

Staff Communications to the Board

All communications or reports to the Board or any Board committee from principals, supervisors, teachers or other staff members shall be submitted through the District Administrator. This process shall not be construed as denying the right of any employee to file an appeal with the Board about administrative decisions on important matters, provided that the District Administrator has been notified of the appeal and that such an appeal is processed in accordance with the Board's policy on employee grievances.

Board meetings are public meetings and provide excellent opportunities to observe the Board's deliberations on issues of staff concern. Staff members may participate in Board meetings in accordance with the policy on public participation at such meetings.

The Board, in consultation with the District Administrator, may request staff members to present at Board meetings or to serve on Board advisory committees.

Board Communications to Staff

All official communications, policies, and directives of staff interest and concern shall be communicated to staff members through the District Administrator. The District Administrator will use all appropriate forms of communication to keep staff fully informed of the Board's interests, concerns and actions.

Visits to Schools by Board Members

Board members are welcome to visit the schools, however Board members interested in visiting classrooms shall make arrangements for visitations through the building principals. Visits shall be regarded as informal expressions of interest in school affairs and not as formal inspections or visits for supervisory or administrative purposes.

Official visits by Board members shall be conducted under Board authorization for a specified purpose. The District Administrator and applicable principals and staff members shall be provided prior notice of the visit and the purpose.

Board members who are parents/guardians of district students shall visit their own children's classrooms in accordance with the guidelines applicable to all parents/guardians.

LEGAL REF.: Sections 19.84 Wisconsin Statutes
118.001

CROSS REF.: 521, Staff Participation in Decision Making
527, Employee Grievance Policy and Procedures
860, Visitors to Schools
Employee Handbook

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