

DODGELAND SCHOOL DISTRICT
Board Policy Manual

347

STUDENT RECORDS

Student records shall be maintained in the interest of each student to assist the Dodgeland School District in providing appropriate educational experiences.

The School Board recognizes the need for confidentiality of student records. Therefore, the District shall maintain the confidentiality of student records at collection, storage, disclosure and destruction. Student records shall be available for inspection or release only with prior approval of the parent/guardian or adult student, except in situations where legal requirements specify release of records without such prior approval.

Except as otherwise provided, the appropriate principal shall have primary responsibility for the collection, maintenance and dissemination of student records in accordance with state and federal laws and established procedures. All persons collecting or using student records shall be trained annually by the appropriate principal in confidentiality procedures.

LEGAL REF: Sections 115.792(3)(b) Wisconsin Statutes
118.125
118.126
118.127
118.128
118.51(8)
118.52(10)
146.81 - 146.84
252.15
767.24(7)
938.342(1r)
938.396
Family Educational Rights and Privacy Act
Elementary and Secondary Education Act (ESEA - 20 U.S.C. § 7908, as amended)
Individuals with Disabilities Education Act (as amended)
Protection of Pupil Rights Provision of General Education Provisions Act (20 USC 1232h)
U.S.A. Patriot Act

CROSS REF: 347-Rule, Guidelines for the Maintenance and Confidentiality of Student Records
347-Exhibit (1), Student Records Notice
347-Exhibit(2), Request to Withhold Directory Data/Information
333, Parent Rights and District Programs/Activities
411-Rule, Student Discrimination/Harassment Complaint Procedures
431-Rule, Attendance/Truancy Procedures
453, Emergency Nursing Services
823, Access to Public Records
Special Education Policy Handbook

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