DODGELAND SCHOOL DISTRICT

ADMINISTRATIVE GOALS

Proper administration of the schools is most vital to a successful educational program and effective learning environment. The general purpose of the administration shall be to coordinate and supervise District operations in accordance with Board policies and Board adopted job descriptions. Administrative duties and functions shall be appraised in terms of the contribution made to improving instruction and learning.

The District's administrative organization shall be designed so that all divisions and departments of the District Office and schools are part of a single system guided by Board policies that are implemented under the high quality professional leadership of the District Administrator. Principals are all expected to administer their schools in accordance with these Board policies and administrative rules.

The District Administrator and principals shall have the authority and responsibility necessary to carry out their specific administrative assignments. Administrators shall likewise be held accountable for the effectiveness with which their administrative assignments are carried out.

The Board shall be responsible for clearly specifying requirements and expectations of the administration, holding the District Administrator accountable by evaluating how well those requirements and expectations have been met. In turn, the District Administrator shall be responsible for clearly specifying requirements and expectations for all other administrators, holding each accountable by evaluating how well requirements and expectations have been met.

Major goals of the administration in the District shall be to accomplish the following:

1 Manage the District's various departments, units and programs effectively.
2. Provide professional advice and counsel to the Board and to advisory groups established by Board action.
3. Manage the District’s financial and physical resources economically, effectively and efficiently.
4. Implement the best and most effective learning programs through achieving sub-goals such as:
   - Provide leadership in keeping abreast of current educational developments
   - Arrange for staff development opportunities that promote increased achievement for all students;
   - Coordinate cooperative efforts to improve learning programs, facilities, equipment and materials;
   - Provide access to the decision making process for staff, students, parents/ guardians and others, as appropriate; and
   - Assure effective instruction through a comprehensive staff evaluation system.

LEGAL REF.: Sections 118.24 Wisconsin Statutes
121.02(1)(o)
PI 8.01(2)(o), Wisconsin Administrative Code

CROSS REF.: 110, Educational Philosophy
152, School Board Goal Setting

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